

Employee Salary/Status Notification

Classified Staff

☐ New Appointment

☐ Change of Status/Assignment

☐ Pay Change

Date _____ Name _____

Title _____

Position Number _____ Class Code _____

Effective date of action _____

Base Salary \$ _____ per month (1) \$ _____ per hour (1)

Additional pay: Non-base building pay of \$ _____ Number of payments _____

(1) Salary includes: a) Salary survey increase of \$ _____

b) Base-building performance increase of \$ _____

Employee Status ☐ Probationary ☐ Certified ☐ Trial Service ☐ Temporary

Additional Information

This appointment is subject to the laws of the State of Colorado, the State Personnel Rules & Regulations, State Fiscal Rules, and the Policies and Procedures of the Board and the College as they now exist or as they may be later amended.

President/Designee

Date